

BUNDABERG CUP 2025

CONDITIONS OF ENTRY

TO BE READ IN CONJUNCTION WITH THE [QTF GENERAL CONDITIONS OF ENTRY](#)



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2025 GENERAL INFORMATION

EVENT CONTACTS

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IMPORTANT DATES

**Detailed breakdown with outcomes/sanctions can be found in [Appendix 1](#)*

DATE	ITEM
Friday 25 th October 2024	<ul style="list-style-type: none">» Conditions of Entry released.» Team Nomination Opens (Early Bird Pricing).» Individual Registration Opens – Referee, Player, Coach, Team Manager.<ul style="list-style-type: none">○ All Individual Registrations Open once Team Registration has been completed.
Wednesday 11 th December 2024	<ul style="list-style-type: none">» Team Nomination Early Bird Pricing Close<ul style="list-style-type: none">○ Price Increases by \$100.00 inc GST per team.
Wednesday 8 th January 2025	<ul style="list-style-type: none">» Team Nomination Closes<ul style="list-style-type: none">○ Team Nominations are not valid until required referee registration is completed.○ A late fee of \$100.00 will apply to any team nominations.» Individual Match Official (Referee) Registrations Close.
Friday 17 th January 2025	<ul style="list-style-type: none">» Individual Registrations Close – Player, Coach, Team Manager
Monday 20 th January 2025	<ul style="list-style-type: none">» Draw Structure Released
Monday 27 th January 2025	<ul style="list-style-type: none">» Draw Released» Event Information Booklet Distributed
Friday 31 st January 2025`	<ul style="list-style-type: none">» Tournament Check In



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1. INTRODUCTION

EVENT OBJECTIVES

The Bundaberg Cup is a social community touch football event held annually in Bundaberg. The event is held over two consecutive days and brings together more than 900 participants from across Queensland and interstate.

Offering a prize pool of \$15,000 it is one of Australia's Richest Social Touch Football Tournaments!

The competition caters for men's, women's and mixed divisions and provides development opportunities for junior teams from under 12's upwards.

As a non-affiliated touch football tournament individuals do not need to represent an affiliate or play in an affiliated competition, this event can be enjoyed with family, friends or work colleagues.

This is a fun and inclusive touch football experience located in the heart of Bundaberg. An entertaining and relaxing getaway with mates, featuring the many attractions Bundaberg has to offer.

<https://bundabergcup.qldtouch.com.au/>



2. ADMINISTRATION INFORMATION

2.1 VENUES & DATES

2.1.1

The venue for the 2025 Bundaberg Cup will be:

- > **Bundaberg Touch Association, Greg Duncan Fields**
Isis Highway & University Drive
Bundaberg, QLD

2.1.2

The 2025 Bundaberg Cup will be held over the following days:

- > **Saturday 1st February 2025** – Day 1
- > **Sunday 2nd February 2025** – Day 2

All divisions will play over the 2 days of competition.

2.1.3

A tournament check-in will be required. Teams must choose to check-in during one of the following times:

TOURNAMENT CHECK-IN – Option 1

- > **When:** Friday 31st January 2025, 5:00 PM – 7:00 PM
- > **Where:** Tournament Control, Bundaberg Touch Association
- > **Who:** Team Managers

TOURNAMENT CHECK-IN – Option 2

- > **When:** Saturday 1st February 2025, 7:00 AM – 8:00 AM
- > **Where:** Tournament Control, Bundaberg Touch Association
- > **Who:** Team Managers

2.2 DIVISIONS

2.2.1

The following divisions will be run at 2025 Bundaberg Cup. Teams are to nominate teams into their correct divisions during the online registration process.

AGE GROUP	DIVISION	AGE RESTRICTIONS
Under 12	Boys & Girls	Top age born 2013
Under 14	Boys & Girls	Top age born in 2011
Under 16	Boys & Girls	Top age born in 2009
Open Mixed	Mixed	Minimum age 15
Open Social	Women's, Men's & Mixed	Minimum age 15
Seniors (over 30's)	Women's, Men's & Mixed	Minimum age 30

- › Divisions will be reviewed and confirmed once entries have closed.
- › A minimum of four (4) teams are required to deem a division viable. If there are three (3) or less teams nominated, then those teams will be invited to join with the next closest division determined by QTF.
- › If there are not enough teams in a division QTF has the right to combine divisions to create a new competition, all teams will be notified if this will occur once team registrations close.
- › If a team(s) withdraws after the close of nominations, causing a viable division to become unviable, the division may still go ahead under a different format at QTF's discretion.
- › In mixed competitions, the maximum number of males allowed on the field of play is three (3). The minimum male requirement on the field of player is one (1).
- › Maximum of 16 registered players per Team (all Divisions) with only 14 players allowed to play in any one game.

2.2.2

Divisional Rules/Guidelines

- › Male players can only be nominated for male divisions and female players vice versa.
- › Players are **only permitted to participate in one division** at the event.
- › Players are **NOT** permitted to move between divisions or change teams within any team during the competition.

Social Divisions

- › State & National representative players in the last 2 years are not eligible for Social Divisions
- › Consideration of eligibility requests on a case-by-case basis*
- › **Maximum of 16 registered players**

**Note: No requests submitted are guaranteed and are at the discretion of QTF*

2.3 AGE RESTRICTIONS

2.3.1 Proof of Age

- › It is the responsibility of the Team Coordinator to ensure all players meet the age requirements to play in their selected age division.
- › QTF may ask a team to provide proof of age for a player(s) within one or more of their nominated teams.
- › Failure to provide such evidence may result in the team(s) disqualification from the event.
- › Acceptable documentation includes Birth Certificate, current Passport, current School Identification and/or Driver's License.

3. TEAM COORDINATOR INFORMATION

3.1 TEAM COORDINATOR RESPONSIBILITIES

3.1.1

Teams who are unable to fulfil the requirements outlined in these conditions of entry will unfortunately be unable to participate in the event.

All teams Coordinators will upon nominating a team(s) accept and agree to abide by,

- > Bundaberg Cup Conditions of Entry.
- > TFA Member and Participant Declaration.
- > TFA Code of Conduct.
- > TFA Social Media Community Code
- > QTF General Conditions of Entry
- > QTF Social Media Policy
- > QTF Child & Youth Risk Management Strategy

Copies of the documents are available in [Appendix 4](#) and [Appendix 5](#).

It is the responsibility of the Team Coordinator to ensure **ALL** teams and referees are informed of any updates and changes when notified by QTF.

3.2 TEAM NOMINATIONS

3.2.1

Nomination Overview

- > Team Nominations will be available through the link to MySideline provided on the Bundaberg Touch website from **Friday 25th October 2024**.
- > Teams must submit their nomination online through MySideline by **11:59pm Wednesday 11th December 2024** to receive the 'early bird special' price.
- > Final online Team Nominations Registration will close at **11:59pm on Wednesday 8th January 2025**.
- > Nominations will only be accepted through the online Team Nomination registration system; this online system includes the Match Officials (Referee) Nominations.
- > Team Nomination will be deemed indicative until the associated and required Match Officials are registered and confirmed through the online Match Official (Referee) registration.
- > If any of the deadlines are not met, teams will only be accepted to enter the tournament as determined by QTF.

3.2.2	<p>Nomination Eligibility</p> <ul style="list-style-type: none"> › To be eligible to enter team(s) in any QTF event, the Team must be financial. › Any teams entering as QTF Affiliates must be financial and compliant with QTF affiliation. › A team may only comprise players in line with Section 4.2.1 and competing in an eligible division outlined in Section 2.2.2. › Nominations will only be accepted from the Team Coordinator <p>Team Nomination Requirements</p> <ul style="list-style-type: none"> › Authorised Team/Club Coordinator contact and details. › Teams the Club/Affiliate are entering into the event. › A qualified Referee, as outline in Section 4.1.3, registered for each nominated team. › Team Manager and Coach details <p>No team will be accepted to the competition if the above is not met within the designated timeframes.</p>
3.2.3	<p>Team Nomination Fees</p> <ul style="list-style-type: none"> › Early Bird Team Nominations: \$400.00 (GST inclusive) per team. › Full Team Nomination: \$500.00 (GST inclusive) per team. <p>Team Nomination requests received after the closing date may incur a late fee of \$100.00 and will only be accepted if agreed by QTF.</p>
3.2.4	<p>Team Withdrawal and Refunds</p> <ul style="list-style-type: none"> › Registrations for team fees are non-refundable once team registration closes on Wednesday 8th January 2025. › Any refunds issued prior to Wednesday 8th January 2025 will incur a \$50.00 administration fee per team.
3.2.5	<p>Team and Referee Nominations Open – Friday 25th October 2024</p> <ul style="list-style-type: none"> › Teams can nominate teams and Referees through the link provided in Appendix 2. › Teams are required to nominate one (1) Referee per nominated team. › Nominated Referees must be of the required standard and qualification (Sections 4.1.2 and 4.1.3) › Nominated Referees must be able to be in attendance for all 2 days of competition and attend all required Referee meetings. <p>Team and Referee Nominations Close – Wednesday 8th January 2025</p> <ul style="list-style-type: none"> › Team nominations will be deemed indicative and not confirmed until the required Referees are registered, and all team nomination requirements outlined in Section 3.2.2 are met. › The number of team nominations confirmed for a Team will only be equal to the number of registered referees. › If a Team does not meet referee quota the team will be removed from the Draw. No refund will be provided in this instance. › No team nominations will be accepted after this date.

	<p>Individual Referee Registration Close and Team Validation – Wednesday 8th January 2025</p> <ul style="list-style-type: none">› Teams who have completed the team nomination requirements will be accepted and confirmed with successful entry to the competition.› Teams who have not met requirements will be notified and removed.
3.2.6	<p>Once Team Nominations have been confirmed by QTF, the Team Coordinator will be provided access into the back of end the Bundaberg Cup MySideline System to create the teams.</p> <p>This access will allow Team Coordinators to manage teams, individual nominations, and shirt number entry.</p>

4. INDIVIDUAL REGISTRATION REQUIREMENTS

<h3>4.1</h3>	<h3>REFEREE ELIGIBILITY & REGISTRATION</h3>
<h4>4.1.1</h4>	<p>Team Responsibilities</p> <ul style="list-style-type: none"> › Nominate a minimum of 1 Match Official (Referee) per team by 11:59 PM Wednesday 8th January 2025. › Nominated Match Official must be of the required standard and qualification. › Nominated Match Officials must be in attendance for all 2 days of competition and attend all required Meetings. <p>It is recommended that the Nominated Referee(s) are registered and participating within a QTF Affiliated Competition to be eligible for and for insurance purposes, having regularly officiated in the current and/or previous season.</p> <p>In order to conduct the event, a suitable number of Match Officials (Referees) with appropriate qualifications are required. Nominations are sourced from Teams in associations with the relevant referee's structure, promoting pathways and development opportunities.</p> <p>Each nominated team must supply at a minimum one (1) referee per team. The nominated Referee's details must be provided during the online team nomination process.</p>
<h4>4.1.2</h4>	<p>Referee Eligibility Requirements:</p> <ul style="list-style-type: none"> › Must be 12 years or older (born in 2013). › Be available for ALL 2 days of the event and attend all required meetings. › Complete the individual online Referee registration by Wednesday 8th January 2025. › Referees are not permitted to play, coach, manage, select, or be involved in any other capacity. The Referee's first priority must be refereeing games they are appointed to.
<h4>4.1.3</h4>	<p>Badge Accreditation</p> <p>To conduct a quality Event, all attending Referees must hold a TFA Referee Accreditation of Level 1 – 6 in “The Nest”.</p> <p>The following qualifications are applied for Divisions:</p> <ul style="list-style-type: none"> › Under 12s/ 14s – Must be a Level 1 + › Under 16s Divisions – Must be a Level 2 + (or Level endorsed for an upgrade) › Open & Social Divisions – Must be Level 2 + (or Level endorsed for an upgrade)
<h4>4.1.4</h4>	<p>Uniform</p> <p>All referees must to wear the Official TFA referee on-field uniform, which includes the TFA pink shirt, choice of TFA black shorts or skirt and black socks (knee length, crew, or ankle socks).</p> <p>Referees can purchase the TFA Uniform shop https://touchfootballshop.com.au/</p>

4.1.5	<p>Underage Referee</p> <p>If any Team nominates a Referee that is under the age of 18 years, they must nominate a guardian (who also holds a current Blue Card and is linked to QTF or an Affiliate) to accompany the referee. Under no circumstances will QTF appoint a guardian to the said referee.</p>
4.1.6	<p>Referee Registration</p> <ul style="list-style-type: none"> > Individual Referee Registration Fee: \$0.00 > Individual Referee registration link will be made available on the Bundaberg Cup website (Appendix 2). > Individual Referee Registration Open – Friday 25th October 2024 > Individual Referee Registration Close – Wednesday 8th January 2025
4.1.7	<p>Upgrade Information</p> <p>The 2025 Bundaberg Cup is a TFA Level 3 Referee Badge upgrade event.</p> <p>Referees seeking a TFA L3 Upgrade MUST,</p> <ul style="list-style-type: none"> > Indicate, during online registration, if you wish to be considered for a TFA L3 upgrade. > Be endorsed by their Regional Referee Director > Accredited in the TFA NEST (if in doubt ask your Regional Referee Director) > Completed the TFA L3 Referee Badge Course by the close of the individual online Referee Registration – Wednesday 8th January 2025
4.1.9	<p>QTF must be notified immediately of all changes/updates to the Teams nominated Referee list. In the case that a Match Official does not attend a game that they have been allocated to, the Match Official's nominated team will not be awarded points for the game in the following timeslot. The nominated team may be disqualified from the competition should the Match Official miss any further games.</p>
4.1.10	<p>Referee Payment</p> <ul style="list-style-type: none"> > Dual: \$15.00 per game > Triple: \$10.00 per game
4.1.11	<p>All Referees will upon registration agree to and accept to abide by -</p> <ul style="list-style-type: none"> > Bundaberg Cup Conditions of Entry > TFA Member and Participant Declaration > TFA Code of Conduct > QTF Event Conditions of Entry > QTF General Conditions of Entry > TFA Disciplinary Regulations > TFA National Integrity Framework > QTF Social Media Policy > QTF Child & Youth Risk Management Strategy <p>A copy of the documents is available in Appendix 4 and Appendix 5.</p>

4.2 PLAYER POOL & ELIGIBILITY	
4.2.1	<p>Player Eligibility</p> <ul style="list-style-type: none"> > ALL Players are required to be financial with QTF. > To be deemed 'financial', the player must have no outstanding competition/registration fees within the Affiliated Association, Region and/or QTF. > Any player found to be ineligible will. <ul style="list-style-type: none"> o Prior to the Competition – Be removed from the team and unable to compete. o During the Competition – Be removed from the competition and their team may have competition points removed or be disqualified from the competition. <p>Post Competition – Affiliate, Team Officials, Parents and Players may incur penalties including financial penalty, individual/team/affiliate suspension from future QTF events, individual suspension from representative selection.</p>
4.3 TEAM MANAGEMENT ELIGIBILITY & REGISTRATION	
4.3.1	Team Management refers to <u>Coaches</u> and <u>Team Managers</u> of the nominated teams.
4.3.2	<p>It is a requirement that each keeps adequate records of the following for all Team Management and Support Staff (Team Coordinator, Medical, Media and any other adults working with children) at the Bundaberg Cup.</p> <ul style="list-style-type: none"> > Team Coaches <ul style="list-style-type: none"> o Required: Coaching Accreditation as per 4.3.4 o Recommended: Sport Integrity Australia/ Play by the Rules Certification > Team Management & Support Staff <ul style="list-style-type: none"> o Required: Working With Children 'Blue Card' <p>The team Coordinator must ensure that all Team Management and Support Staff Blue Cards are linked to their organisation in the Blue Card Services Organisation Portal (Appendix 6)</p>
4.3.3	<p>Working with Children Check (Blue Card)</p> <p>All Team Management and Support Staff will require a valid WWCC (Blue Card), as per QTF Events - General Conditions of Entry, where minors are involved in a Team.</p> <p>The team Coordinator must ensure that all Team Management and Support Staff Blue Cards are linked to their organisation in the Blue Card Services Organisation Portal (Appendix 6)</p>
4.3.4	<p>Head and Assistant Coaches</p> <ul style="list-style-type: none"> > Minimum TFA Foundation Coaching Accreditation. > Head Coaches should be progressing towards a TFA Talent Coaching Accreditation. <p>Coaches must have an active accreditation in the TFA "The Nest" for the accreditation as above.</p>

	<p>Online learning:</p> <ul style="list-style-type: none"> > Required: Coaching Accreditation > Recommended: Sport Integrity Australia/ Play by the Rules Certification
<p>4.3.5</p>	<p>Team Management Registration</p> <ul style="list-style-type: none"> > Individual Team Manager Registration Fee: \$0.00 > Individual Team Manager registration link will be made available on the 2025 Bundaberg Cup website (Appendix 2).
<p>4.3.6</p>	<p>All Team Management will upon registration accept and agree to abide by:</p> <ul style="list-style-type: none"> > Bundaberg Cup Conditions of Entry > TFA Member and Participant Declaration > TFA Code of Conduct > QTF General Conditions of Entry > TFA Disciplinary Regulations > TFA National Integrity Framework > QTF Social Media Policy > QTF Child & Youth Risk Management Strategy <p>A copy of the documents is available in Appendix 4 and Appendix 5.</p>
<p>4.4 ONLINE PLAYER REGISTRATION</p>	
<p>4.4.1</p>	<p>Individual player registration will be available via the Bundaberg Cup website as soon as Team Registration is completed.</p> <p>It is the responsibility of each Team coordinator to ensure that all of their Players, Accredited Volunteers (Official) and Match Officials (Referees) meet the eligibility criteria of the tournament and are registered online.</p> <p>Individual player registration must be completed online by Friday 17th January 2025.</p>
<p>4.4.2</p>	<p>All participants upon registration agree to and accept to abide by:</p> <ul style="list-style-type: none"> > TFA Member and Participant Declaration > TFA Code of Conduct > Bundaberg Cup Conditions of Entry > QTF General Conditions of Entry > QTF Social Media Policy > TFA Disciplinary Regulations > TFA National Integrity Framework <p>These documents are available at https://qldtouch.com.au/qtf-documents-policies/</p>

4.5 TEAM MANAGER RESPONSIBILITIES

4.5.2

Tournament Check-In

Team Managers or Team Coordinator must

- > Confirm their Final Team Sheets
- > Collect their Bundaberg Cup Team Ball

Date: Friday 31st January 2025

Venue: Bundaberg Touch Association Club House

Time: 5:00 PM – 7:00 PM

Teams that do not check-in may not be able to compete at the event. *

Note: if a team cannot attend the nominated check-in time, they must reach out to QTF Events Staff at events@qldtouch.com.au.

4.5.3

Team Sheets

The Team Sheet must be verified by QTF at the Tournament Check-in. A Team Sheet template can be found in [Appendix 3](#).

It's the responsibility of the person submitting the Team Sheet (Team Coordinator / Team Manager) to ensure all team numbers and names are correct. Incorrect/ missing numbers after tournament check in must be manually updated by team management each game and may result in a fine.

5. EVENT SPECIFIC INFORMATION

5.1 EVENT MANAGEMENT	
5.1.1	<p>The Event Manager in conjunction with the CEO (or delegate) will oversee all matters relating to the tournament and any decisions made will be final. Any matters not covered in the Bundaberg Cup or General Conditions of Entry will be determined by QTF, and their decision will be final.</p> <p>QTF have sole discretion to amend or waive compliance to the General and Bundaberg Cup Conditions of Entry when satisfied that special circumstances exist.</p>
5.1.2	<p>Anyone found to be behaving outside the TFA Member and Participant Declaration, TFA Code of Conduct and/or Bundaberg Conditions of Entry can and will be asked to leave the venue by QTF.</p> <p>This includes but is not limited to; aggressive, threatening or verbally abusive behaviour, inappropriate language towards QTF staff, volunteers, contractors, match officials or other spectators, participants, and coaches.</p>
5.2 INFORMATION BOOKLET	
5.2.1	<p>A Bundaberg Cup information booklet will be sent to all participants/parents, referees, team managers and accredited volunteers registered for the event.</p> <p>This will also be available online via the Bundaberg Cup website.</p>
5.3 PLAYING RULES	
5.3.1	<p>The 8th Edition TFA Playing Rules will apply (Appendix 5), unless otherwise stated.</p>
5.3.2	<p>INTERCHANGE AREA (SUB BOX)</p> <p>The only personnel allowed in the Sub Box will be the fourteen (14) players participating in the game the Coach, Assistant Coach and Team Manager that are included on the online team nomination. That is a maximum of seventeen (19) people (This includes those players partaking on the field).</p> <ul style="list-style-type: none"> › Authorisation from QTF must be gained prior to the event for any other person(s) to be in the sub box area (includes extra officials such as a certified medical professional).

5.3.3	<p>Ball size U12 divisions – Junior size U14, U16, Open, Social & Senior divisions – Senior size</p>
5.4 MOVEMENT OF PLAYERS BETWEEN DIVISIONS	
5.4.1	<p>In this competition players are unable to move between divisions, nor change teams within any Team at any stage throughout the competition.</p>
5.5 FINALS ELIGIBILITY	
5.5.1	<p>A Player must have played a minimum of one (1) round game to be eligible for the final series.</p> <p>Team Coordinators must make a written request with any supporting documentation for any Player/s not fulfilling the criteria due to extenuating circumstances to QTF for consideration.</p>
5.6 DRAW FORMULA	
5.6.1	<p>After the close of nominations, an indicative draw will be distributed.</p>
5.6.2	<p>QTF Draw Format The final format will not be confirmed until all team nominations are finalised, however QTF will, where appropriate, endeavor to have an extended finals series that provides for quarter finals or a similar system and reserved the right to amend the draw the format from time to time when required.</p> <p>QTF will endeavor to follow the below format:</p> <ul style="list-style-type: none"> > Preliminary Games – Round Robin format where possible > Finals Format <ul style="list-style-type: none"> o Quarter Finals will be used where possible. o Semi Finals will be used for all divisions. o Cross Over Semi-Finals will be placed to determine Grand Finalists where Pools are required.
5.6.3	<p>Final Draw A Final Draw will be distributed once all Teams and Match Official registrations are closed and draw formats confirmed. This will be distributed to all Team Coordinators for distribution to relevant team contacts.</p> <p>QTF Tournament Management reserves the right to amend the draw when required. The final draw will be confirmed at the scheduled Tournament Check-In.</p>

<p>5.6.4</p>	<p>Competition Points</p> <p>For all round robin games, competition points will be awarded on the results obtained. The following points will be awarded:</p> <ul style="list-style-type: none"> > Win – Three (3) points > Draw – Two (2) points > Loss – One (1) point > Forfeit – Minus one (0) point and a 5-0 loss for the offending team > Bye – Zero (0) points
<p>5.6.5</p>	<p>Finals Series Positions</p> <p>Will be determined as follows</p> <ul style="list-style-type: none"> > Highest Competition Points – if equal; > Difference (For and Against) – if equal; > Result of Round Game – if draw; > Percentage – if equal; > Most Trys For – if equal; > Least Trys Against – if equal; > Coin Toss
<p>5.7 PLAYING TIMES</p>	
<p>5.7.1</p>	<p>Round Games</p> <p>All round games in the event will be fifteen (15) minutes each way with a half-time break not exceeding five (5) minutes, and five minutes between games.</p> <ul style="list-style-type: none"> > QTF reserves the right to alter duration of games based on any specific requirement and in the best interests of player welfare. <p>Finals Series Matches</p> <p>All final series matches will be fifteen (15) minutes each with a five (5) minute half time break, and 10 minutes between games.</p> <p>There is no ‘time off’ for serious injury during any Round Matches or Finals.</p>
<p>5.7.2</p>	<p>All finals games will result in an outright winner. In the event of a drawn match at the end of full-time, a drop off will determine the match winner.</p> <p>Drop off protocol can be found in 8th Edition TFA Playing Rules (Appendix 5).</p>
<p>5.8 FIXTURES & RESULTS</p>	
<p>5.8.1</p>	<p>All Match Results will be updated on the Bundaberg Cup Website at the completion of each round. Link to this can be found in Appendix 2.</p>

5.9 AWARDS & PRESENTATIONS	
5.9.1	<p>Prize money or prizes will be presented to the teams and individuals at the conclusion of their respective finals matches at the designated Presentation Area (refer to Site Map).</p> <p>Awards The following will be presented at the Bundaberg Cup:</p> <ul style="list-style-type: none"> > Divisions Runners Up > Division Champions <p>Presentations: Presentations will be held on Sunday 2 February 2025 at the specified venue location.</p> <p>Teams will be required to assemble at the presentation area 10 minutes prior to the commencement of the presentation. A comprehensive presentation format will be provided prior to the event.</p>
5.10 AFFILIATE TENTS & OTHER REQUIREMENTS	
5.10.1	<p>Tents If a team wishes to source/setup their own Tent or Shade Area, prior approval from the Event Lead must be sought, as placement of this structure will need to be confirmed before setup.</p> <p>Teams must ensure structures are secured appropriately as to manufactures guidelines.</p> <ul style="list-style-type: none"> > Any Tent/Shade Area erected in an area deemed unsafe causing obstruction in the way, or not appropriately secured will be asked to be removed. <p>Tents are to be kept in a tidy manner during the event. At the end of the day the tent area MUST be left in a tidy manner. Excessive cleaning requirements will incur a \$100 cleaning fee for the Team.</p>
5.10.2	<p>Gas and Naked Flame (Hot Coals) BBQs or similar heating devices for Teams and Spectators are not allowed at the QTF Bundaberg Cup.</p>
5.10.3	<p>Ice Baths Ice baths will not be permitted at the event.</p>
5.11.4	<p>Provision of Food Many teams arrange lunches or snacks for participants during their touring levies and/or pooling groceries and food.</p> <p>It is important to note that handling food for groups can be a major risk factor with food poisoning or spoiling. Please visit www.foodstandards.gov.au for more information.</p>

	<p>Teams are encouraged to ensure all food is prepackaged and discourage sharing of utensils, equipment, and food. Athletes should supply their own food and water at the event. Take away food options will be available to attendees.</p>
<p>5.11.5</p>	<p>Hygiene Planning</p> <p>Queensland Touch Football (QTF) is dedicated to providing a safe environment for all participants, Team Managers, officials, spectators and staff.</p> <p>QTF will continue to work closely with the Queensland Government and local Public Health Authorities and abide by relevant restrictions to ensure the event is delivered in accordance with all measures and provides a safe and enjoyable experience for all attendees.</p> <p>Whilst not mandatory QTF encourage you to continue to promote good health practices including:</p> <p>If you are unwell</p> <ul style="list-style-type: none"> • DO NOT ATTEND – STAY HOME • Observe GOOD HYGIENE at all times and use hand sanitiser and hygiene products, where provided. • PHYSICAL DISTANCING should be observed where possible. • Wear a FACE MASK if you're unable to maintain social distance.

6. QTF GENERAL CONDITIONS OF ENTRY

<p>6.1</p>	<p>READ IN CONJUNCTION WITH QTF GENERAL CONDITIONS OF ENTRY</p>
<p>6.1.1</p>	<p>Information regarding the following aspects of competition can be found in the QTF General Conditions of Entry (2023), including (but not limited to):</p> <ul style="list-style-type: none"> > Rules > Forfeits > Determination of finals positions > Suspensions & Send offs > Score Sheets > Protests and Complaints > Communication with Referees (Coach-Referees) > Formal protests process and/or investigation of a breach > Force Majeure <p>The QTF Bundaberg Cup Conditions of Entry are to be read in conjunction with the QTF General Conditions of Entry which can be found at www.qldtouch.com.au.</p>

APPENDICES

APPENDIX 1 - DETAILED IMPORTANT DATE REMINDERS

DATE	ITEM	POTENTIAL SANCTION/OUTCOME
Friday 25 October 2024	<ul style="list-style-type: none"> » Team Nomination Opens » Referee Nomination Opens » Individual Registration Opens – Referee, Player, Coach, Team Manager. 	<ul style="list-style-type: none"> » All Individual Registrations Open once Team Registration has been completed.
Wednesday 11 December 2024	<ul style="list-style-type: none"> » Team Nomination Early Bird Pricing Closes. 	<ul style="list-style-type: none"> » Price Increases by \$100.00 inc GST / team.
Wednesday 8 January 2025	<ul style="list-style-type: none"> » Team Nomination Closes » Individual Match Official (Referee) Registration Closes. 	<ul style="list-style-type: none"> » Teams not nominated by this date will not be accepted. » Teams who don't meet the referee quota will not have all teams accepted. » A late fee of \$100.00 will apply to any team nomination.
Friday 17 January 2025	<ul style="list-style-type: none"> » Individual Registration Closes – Player, Coach, Team Manager 	<ul style="list-style-type: none"> » Individuals not registered by this date may not be allowed to participant in the event. » After this date, refunds may not be given for individual withdrawal.
Monday 20 January 2025	<ul style="list-style-type: none"> » Draw Structure Released 	
Monday 27 January 2025	<ul style="list-style-type: none"> » Draw Released & Event Information Booklet Distributed 	
Friday 31 January 2025	<ul style="list-style-type: none"> » Tournament Check in 	<ul style="list-style-type: none"> » Teams who fail to check-in will not be allowed to compete.



APPENDIX 2 - KEY 2025 BUNDABERG CUP LINKS

REFER TO [APPENDIX 1](#) FOR CLOSE AND DUE DATES.

- › To nominations team and Referees to the 2025 Bundaberg Cup please follow the link below.
[Bundaberg Cup Team & Referee Nomination](#)

Individual Registration Links

Refer to [Appendix 1](#) for dates registrations will be open and close.

- › To register as a **Referee** please follow the link below.
[Referee Registration Link](#)
- › To register as a **Player** please follow the link below.
[Player Registration Link](#)
- › To register as a **Coach** please follow the link below.
[Coach Registration Link](#)
- › To register as a **Team Manager** please follow the link below.
[Team Manager Registration Link](#)

Fixtures and Results

- › To view the 2025 Bundaberg State Cup fixtures and results please follow the link below.
[Fixtures & Results](#)
- > Unofficial scoresheets for Team Managers to document their matches can be found [here](#).



APPENDIX 3 - 2024 BUNDABERG CUP TEAM SHEET

Home Team

Coach _____

Asst. Coach _____

Manager _____

Final Score	
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No	Player's Name	1st Half	2nd Half	Injury	Sin Bin / Send Off	Games Played	Signature
Tally							
Captain's Signature							



APPENDIX 4 - QUEENSLAND TOUCH FOOTBALL DOCUMENTS

- > The **QTF General Conditions of Entry (2023)** can be found [here](#).
- > The **QTF Social Media Policy** can be found [here](#).
- > The **QTF Child & Youth Risk Management Strategy** can be found [here](#).

APPENDIX 5 - TOUCH FOOTBALL AUSTRALIA DOCUMENTATION

- > The **TFA, Touch Football Rules – 8th Edition** can be found [here](#).
- > The **TFA Member and Participant Declaration** can be found [here](#).
- > The **TFA National Integrity Framework Policies** can be found [here](#).
- > The **TFA Code of Conduct** and **TFA Disciplinary Regulations** can be found [here](#).
- > The **TFA Social Media Community Code** can be found [here](#).
- > Access TFA online shop for **Referee Uniform** purchases [here](#).

APPENDIX 6 - BLUE CARD INFORMATION

- > Link to the [Blue Card Services Organisation Portal](#) for Teams to ensure that all Team Management and Support Staff Blue Cards are linked to their organisation
- > [QTF Child & Youth Risk Management Policy](#) details the standards, requirements and practices that apply to all employees and volunteers of QTF, its Members and Teams working with or within the delivery of touch football to children and young people under the age of 18 years.



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