



Conditions of Entry (2022)

As at 7 December 2021



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in Queensland





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Important Date Reminder

DATE	ITEM	POTENTIAL SANCTION/OUTCOME
Wednesday 15 December 2021	- Online Team Nomination Registration Open - Individual Player Registration Open once team is registered - Match Official (Referee) Registration Open	
Wednesday 29 December 2021	- Online Team Nomination Registration Early Bird Closed	Price increase by \$100+ GST /team
Wednesday 19 January 2022 11:59pm	- Online Team Nominations Registration Close - Individual Match Official (Referee) Registrations Close	Team nominations not valid until required referee registration complete. Late fees (\$100.00) will apply to any team nominations.
Tuesday 25 January 2022	- V1 Draw and Draw Structure sent out to Team Managers	
Monday 31 January 2022 11:59pm	- Individual Player Registration Close	Nonregistered players cannot compete.
Tuesday 1 February 2022	- Team shirt numbers entered in MySideline	Incorrect shirt numbers on score sheets may result in fine.
Saturday 5 February 2022	-Tournament Check in 2022 Bundy Cup	





SECTION 1: ADMINISTRATION REQUIREMENTS

Item 1.1 – Venue & Dates

1.1.1	<p>The dates and venue of the 2022 Bundaberg Cup will be as follows:</p> <p>Saturday 5 – Sunday 6 February 2022 Greg Duncan Fields Bundaberg Touch Association Isis Highway & University Drive Bundaberg QLD</p> <p>Note:</p> <ul style="list-style-type: none">> All divisions will play over the 2 days. <p>Event information is available at https://bundabergcup.qldtouch.com.au/</p>
1.1.2	<p>A tournament check-in will be required. Please see below tournament check-in details:</p> <p>Tournament Check-In Arrival Time: 7:30am-8:15am Date: Saturday 5 February 2022 Location: Tournament Control, Bundaberg Touch Association.</p> <p>It is compulsory for the Team Manager from all teams to attend.</p>
Item 1.2 – Team Nominations	
1.2.1	<p>Team Registration will be available through the link to MySideline provided on the Bundaberg Cup website from Wednesday 15 December 2021.</p> <p>Teams must submit their Nomination online through MySideline by 11:59pm Wednesday 29 December 2021 to receive the 'early bird special' price.</p> <p>Final online Team Nominations Registration will close on Wednesday 19 January 2022, 11:59pm</p> <p>Nominations will only be accepted through the online Team Nomination registration system; this online system includes the Match Officials (Referee) Nominations.</p> <p>Team nominations will be deemed indicative until the associated and required Match Officials are registered and confirmed through the online Match Official (Referee) registration.</p> <p>If any of the deadlines are not met, teams will only be accepted to enter the tournament as determined by QTF.</p> <p>Note:</p> <ul style="list-style-type: none">> Team Nomination is not complete until the required Match Officials registrations are received.





Item 1.3 – Entry Fees																						
1.3.1	<p>The Team Nominations Fee's for the 2022 Bundy Cup are as follows:</p> <ul style="list-style-type: none"> > Early Bird Team Nominations: \$300 (+ GST) > Full Fee Team Nominations: \$400 (+ GST) > Match Officials Registration Fee: \$0.00 <p>Note:</p> <ul style="list-style-type: none"> > Team Nomination requests received after the closing date will incur a late fee of \$100.00 and will only be accepted if agreed by QTF. 																					
1.3.2	<p>Team Withdrawal and Refunds</p> <ul style="list-style-type: none"> > Any refunds issued prior to Wednesday 19 January 2022 will incur a \$50 administration fee. > Registrations for team fees are non-refundable once team registrations close on Wednesday 19 January 2022. 																					
Item 1.4 – Divisions																						
1.4.1	<p>The following divisions will be offered for the 2022 Bundaberg Cup:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Age Group</th> <th style="text-align: left;">Division</th> <th style="text-align: left;">Age Restriction</th> </tr> </thead> <tbody> <tr> <td>U12's</td> <td>Boys / Girls</td> <td>Top age born in 2010</td> </tr> <tr> <td>U14's</td> <td>Boys / Girls / Mixed</td> <td>Top age born in 2008</td> </tr> <tr> <td>U16's</td> <td>Boys / Girls / Mixed</td> <td>Top age born in 2006</td> </tr> <tr> <td>Open</td> <td>Men's / Women's / Mixed</td> <td>Minimum 15 years</td> </tr> <tr> <td>Social</td> <td>Men's / Women's / Mixed</td> <td>Social – Regional representative players in the last 2 years are not eligible for Social Divisions <i>*Individual situations considered at the discretion the event manager</i></td> </tr> <tr> <td>Masters</td> <td>Men's / Women's / Mixed</td> <td>Bottom age born in 1981</td> </tr> </tbody> </table> <p>Note:</p> <ul style="list-style-type: none"> > A division must have a minimum of four (4) teams participating to be staged. > If there are not enough teams in a division QTF has the right to combine divisions to create a new competition, all teams will be notified if this will occur once team registrations close. > If sufficient numbers nominate for the division to go ahead at the close of nominations but teams pull out after this time (meaning less than four teams are scheduled to participate), the division will continue in a modified version or may be combined as determined by QTF. > In mixed competitions, the maximum number of males allowed on the field of play is three (3). The minimum male requirement on the field of play is one (1). 	Age Group	Division	Age Restriction	U12's	Boys / Girls	Top age born in 2010	U14's	Boys / Girls / Mixed	Top age born in 2008	U16's	Boys / Girls / Mixed	Top age born in 2006	Open	Men's / Women's / Mixed	Minimum 15 years	Social	Men's / Women's / Mixed	Social – Regional representative players in the last 2 years are not eligible for Social Divisions <i>*Individual situations considered at the discretion the event manager</i>	Masters	Men's / Women's / Mixed	Bottom age born in 1981
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1.4.2	<p>Proof of Age</p> <p>Acceptable documentation includes Birth Certificate, current Passport, current School Identification and/or Driver's License.</p> <p>It is the responsibility of the Team Contact to ensure all players meet the age requirements to play in the particular division. Failure to provide such evidence may result in disqualification from the event.</p> <p>Note:</p> <ul style="list-style-type: none"> > Male players can only be nominated for male divisions and female players vice versa. > Players are only permitted to participate in one division only, unless otherwise approved by Tournament Management. However, no promise can be made to avoid clashes. 																					





Item 1.5 – Match Officials Nominations	
1.5.1	<p>Match Officials details must be submitted as part of the team nominations process which is due Wednesday 19 January 2022.</p> <p>The Referee must then complete the individual Registration link by Wednesday 19 January 2022.</p> <p>In order to conduct the event, a suitable number of Match Officials (Referees) with appropriate qualifications are required. Nominations are sourced from Teams in association with the relevant referee's structure, promoting pathways and development opportunities.</p> <p>Each nominated team must supply at minimum 1 referee per team. The nominated Referee's details must be provided during the online team nomination process.</p> <p>Match Officials participating in the event must:</p> <ul style="list-style-type: none">> Hold a TFA Level 1- 6 badge> Junior Divisions – Must be a Level 1+ badge> Open & Social Divisions – Must be a minimum TFA level 2 referee> Be active and registered into an Affiliated Competition <p>Note:</p> <ul style="list-style-type: none">> Match Officials (Referees) are not permitted to play in the competition.> Team nominations will not be confirmed until the nominated referees have completed the online registration process.
1.5.2	<p>Team responsibilities:</p> <ul style="list-style-type: none">> Nominate a minimum of 1 Match Official per team by 5:00 PM Wednesday 19 January 2022.> Nominated Match Officials must be of the required standard and qualification.> Nominated Match Officials must be able to be in attendance for all 2 days of competition and attend all required Meetings.
1.5.3	<p>Upgrade Information</p> <p>The 2022 Bundaberg Cup is a TFA Level 3 Referee Badge upgrade event. During the online registration, you must indicate if you wish to go for a level upgrade.</p> <p>Note:</p> <p>Referees must have completed the relevant TFA Level Referee Badge Course and meet the minimum eligibility criteria to be considered for an upgrade assessment.</p> <p>All upgrade requests must be endorsed by referee's Regional Referee Director accompanied by a TFA Level 3 Endorsement Checklist</p>
1.5.4	<p>Referee payment:</p> <ul style="list-style-type: none">> Dual: \$15.00 per game> Triple: \$10.00 per game
1.5.5	<p>If a Match Official does not turn up for a game they have been allocated to, the team in which that particular Match Official is nominated with will not be awarded points for that game or any game that the Team does not have a Match Official.</p>





Item 1.6 – Online Player Registration	
1.6.1	<p>Individual player registration will be available via the Bundy Cup website once Team & Match Officials nominations have been confirmed.</p> <p>It is the responsibility of each Team being represented to ensure that all of their Teams, Players, Accredited Volunteers (Officials) and Match Officials (Referees) meet the eligibility criteria of the tournament.</p> <p>Individual player registration must be completed online by Monday 31 January 2022.</p>
1.6.2	<p>All Players will upon registration agree to and accept to abide by -</p> <ul style="list-style-type: none">> TFA Member and Participant Declaration> TFA Code of Conduct> QTF Event Conditions of Entry> QTF General Conditions of Entry> QTF Member Protection Policy> QTF Social Media Policy <p>These documents are available at https://qldtouch.com.au/qtf-documents-policies/</p>
SECTION 2: TOURNAMENT CHECK-IN & FINAL ENTRY REQUIREMENTS	
Item 2.1 – Tournament Check-in	
2.1.1	<p>QTF will conduct Tournament Check-in is for all Team Managers to submit their Final Team Sheets in hard copy and/or collect their team match ball.</p> <p>Check-In Details Date: Saturday 5 February 2022 Time: 7:30 AM – 8:15 AM Venue: Bundaberg Touch Association Club House</p>
Item 2.2 – Team Sheets	
2.2.1	<p>The Team Manager must update their final team shirt numbers in MySideline prior to 05:00 PM on Tuesday 1 February 2022. Instructions will be emailed to Team Managers. Team Managers are to advise the Event Manager at events@qldtouch.com.au once shirt numbers have been entered.</p> <p>At the tournament check in Team Managers will confirm details:</p> <ul style="list-style-type: none">> Player Details (Name, Phone, Email, Guardian Details)> Player Number> Management Details (Coach, Assistant Coach, Manager) <p>Note:</p> <ul style="list-style-type: none">> Team Managers will need to sign off team sheets at the Tournament Check-In. It will be the team managers responsibility to ensure team numbers and names are correct.> No players names can be added to the final team list after check-In.> If a player not listed on the final team list takes the field, the team will be forfeited. <p>QTF must be made aware of player shirt number changes or relevant issues as soon as possible. A player shirt number change form must be submitted to the Tournament Control Area. Team Managers are responsible for updating incorrect numbers on game score cards prior to games.</p>





Item 2.3 – Team & Match Officials Requirements	
2.3.1	<p>Team Managers must complete the Team & Match Officials nominations for the selected team. Nominations individually made by a coach or manager will not be accepted.</p> <p>Team/ Club Coordinators must provide accurate and up to date contact details for themselves, individual Team Managers/ Coaches and Match Officials at the point of nomination. This is vital to ensure all information is passed on to the relevant individuals involved.</p>
2.3.2	<p>It is the responsibility of the Team Manager to ensure all teams and match officials are informed of any changes when notified by QTF and that they have read and clearly understood all requirements.</p>

SECTION 3: ENTRY REQUIREMENTS

Item 3.1 – Individuals

3.1.1	<p>Player Pool</p> <p>If a player wishes to participate in the Bundy Cup and they are unable to field a team, they can contact the QTF event manager at events@qldtouch.com.au, and nominate for the player pool.</p> <p>Note:</p> <ul style="list-style-type: none">> The Player must complete the Player Pool Nomination Form and submit to QTF prior to the closing date of Wednesday 19 January 2022.
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Items 3.2 – Accredited Volunteers Eligibility

3.2.1	<p>All Accredited Volunteers are to supply the required information when completing the Online Registrations link prior to attending the event.</p>
3.2.2	<p>The following qualifications are required for the 2022 Bundy Cup:</p> <p>Coach & Assistant Coach:</p> <ul style="list-style-type: none">> Minimum TFA Coaching Foundation Accreditation.
3.2.3	<p>Working with Children Check – Blue Card</p> <p>All Affiliates/Clubs/Teams are responsible for making sure all Staff and Accredited Volunteers involved with U18 teams are compliant with the Working with Children Check legislation. It is the responsibility of the Affiliate/Club /Team to collect this information from Staff and Accredited Volunteers, link to their organisation, keep on record and check the card is valid.</p>
3.2.4	<p>Play by the Rules – Online Learning</p> <p>Accredited Volunteers are encouraged to complete the following components from the Play by the Rules portal:</p> <ul style="list-style-type: none">> Child Protection: Affiliate Coordinator/ Coach/ Assistant Coach/ Manager> Harassment & Discrimination: Affiliate Coordinator/Coach/Assistant Coach/Manager> Complaints Handling: Affiliate Coordinator (Tour Leader) only





SECTION 4: EVENT SPECIFIC INFORMATION

Items 4.1 – General Information

4.1.1	Rules Games will be played and refereed under the official TFA 8th Edition Playing Rules.
4.1.2	Tournament Control Event staff are the first point of contact for tournament enquiries. QTF's Tournament Management will be responsible for all matters relating to the Bundaberg Cup and will enforce all Conditions of Entry. QTF's Tournament Management will determine and/or interpret matters not covered or specified by the Conditions of Entry where Tournament Management decisions will be final. Tournament Director has the right to amend any tournament rule if required.
4.1.3	Match Balls All teams must use the official Steeden Match Ball in all games throughout the tournament. Each team will receive a Match Ball from QTF at the Tournament Briefing after all required paperwork has been submitted. Ball Size: U12 Divisions – size 4; U14 to Open divisions – size 5
4.1.4	Team Numbers All Divisions: <u>Maximum of 16 registered players</u> . With only 14 players allowed to play in any one game. Players are only permitted to participate in one division only, unless otherwise approved by Tournament Management.
Items 4.2 – Division Viability	
4.2.1	Minimum Number A minimum of four (4) teams are required to deem a division viable. If there are three (3) or less teams nominated, then those teams will be invited to join with the next closest division as determined by QTF. If sufficient numbers nominated for the division to go ahead at the close of nominations but teams pull out after this time (meaning less than four teams are scheduled to participate), the division will continue in a modified format or will be combined as determined by QTF.
Items 4.3 – Finals Eligibility	
4.3.1	A player must have played a minimum of one (1) round game to be eligible for the final series. Any player/s not fulfilling the criteria due to extenuating circumstances must make written application to the Event Manager for consideration.
Items 4.4 – Draw Structure	
4.4.1	After the close of nominations, an indicative draw structure will be distributed. The draft draw will only be distributed after team lists have been submitted and all nomination fees have been paid with required referee quotas achieved.





4.4.2	QTF Draw Format The finals format will not be finalised until all team nominations are received, however QTF will where appropriate endeavor to have a finals series that provides for quarter finals or a similar system and reserved the right to amend the draw the format from time to time when required. QTF will endeavor to follow the below format: <ul style="list-style-type: none">> Preliminary Games – Round Robin format where possible> Finals Format – Quarter Finals will be used where possible Semi Finals will be used for all divisions.> Cross Over Semi-Finals will be placed to determine Finalists where pools are required
4.4.3	Finals Series Positions Will be determined as follows <ul style="list-style-type: none">> Highest on Ladder – if equal;> Difference (For and Against) – if equal;> Percentage – if equal;> Result of Round Game – if draw;> Drop Off Refer to the QTF General Conditions of Entry for more information.
4.4.4	Final Draw This will be distributed once all Teams and Match Official registrations are closes and Draw Formats confirmed. This will be distributed to all Affiliate Coordinators/ Team Contacts and made available via https://bundabergcup.qldtouch.com.au/ .
4.4.5	Competition Points For all round games, competition points will be awarded as below: <ul style="list-style-type: none">> Win = Three (3) points> Draw = Two (2) points> Loss = One (1) point> Forfeit = Zero (0) points for the offending team> Bye = Zero (0) points
Items 4.5 – Playing Times	
4.5.1	All games in the tournament will be 15 minutes each way with a half time break not exceeding five (5) minutes. However please note; these times may vary and are TBC (depending on team nominations). QTF Tournament Management reserves the right to amend the duration of games based on any specific requirements and in the best interests of completing the event with maximum participation. Note: <ul style="list-style-type: none">> All finals games must result in an outright winner. In the event of a drawn match at the end of full-time, a drop-off will determine the match winner.
4.5.2	There is no ‘time off’ for serious injury during any Round Matches or Finals.





Items 4.6 – Interchange Area (substitutions)	
4.6.1	<p>All substitutions must occur as per the TFA 8th Edition Rules. Except in the case where a common sideline is shared, teams are then allowed to sub freely between the two 10 metre lines.</p> <p>The only people allowed in the Interchange Area are the registered players (max 16) and (3) coaching staff - maximum of 19 people. Players not participating in the game must wear off field apparel. All persons in the Interchange Area must be wearing closed in footwear.</p>
Items 4.7 – Coaching Positions	
4.7.1	<p>A coach may position themselves at the end of a field. If they are at the end of the field, they must remain at least five metres behind the dead ball line.</p> <p>Any coaching/management staff at the end of a playing field cannot issue any verbal or physical commands directly to the team they are observing and can only communicate to the team or other coaching/management staff in the interchange area by returning to the interchange area or by use of electronic communication equipment.</p> <p>Any person found to be disregarding this tournament rule will be asked to return to the interchange area. Coaches are reminded that they are under the jurisdiction of the Tournament Conditions and the referee regardless of being either in the interchange area or at the end of the field.</p> <p>Failure to comply with this will result in individuals being asked to leave the venue for the duration of the game and may result in further action.</p>
Items 4.8 – Drop Off	
4.8.1	<p>The drop off will apply as per TFA 8th Edition Rules.</p>
Items 4.9 – Forfeits	
4.9.1	<p>Teams must be in attendance at their playing fields at least five (5) minutes before the commencement of their match or advertised time for Grand Finals.</p> <p>It is the responsibility of each captain to report to the referees two (2) minutes before the commencement of the game or advertised time for Grand Finals so that the toss of the coin can be affected without loss of time. If a team is not at the field at the advertised starting time of the toss, the attending team can be awarded the winning of the toss.</p> <p>The offending team will receive a maximum of five minutes from the commencement of the game (siren/whistle) to position the team on the field and be ready to commence play.</p> <p>If the offending team is not in attendance after the five (5) minutes has expired, the game will be deemed a forfeit and the non-offending team will be awarded the win with a 5-0 score. The offending team will receive a score of 0-5 and zero competition points. (The offending team will be penalised one touchdown after the first minute and one touchdown for every minute thereafter up to five minutes (e.g. three minutes late equals 0-3 score).</p> <p>If the non-offending team agrees to take part in the game with the offending team after the five (5) minutes has elapsed, the non-offending team will forgo their right to win the game via forfeit. The result of the match that then takes place will stand.</p>





If a team forfeits, the Team Coordinator/ Team Manager must submit in writing the reasons for their forfeiture, as to why their team should not be excluded from participating in any further matches. Tournament Management will decide upon receipt of the report if the offending teams' actions warrants further penalties.

Items 4.10 – Forfeit Affected Positions

4.10.1 If two or more teams finish level on competition points and any of those teams were involved in a forfeited match in the Round Robin series, the forfeit may cause some obvious problems.

When a non-offending team has been involved in a forfeit, the 'for and against' from that forfeit will not count in final calculations.

Similarly, for the other teams that finish on equal points, they will have the 'for and against' from that forfeited team deducted from their total. For teams involved in competing against teams on two occasions during the tournament, the calculations for the benefit of this rule will be the corresponding game in each round.

Example:

Team C forfeits to Team A in game three (first round).
Team A wins 5-0 on forfeit.
Team B defeats Team C, 5-3 in game four (first round).

If after the Round Robin series, the 'for and against' is:

Team A, 50 for and 10 against (plus 40)
Team B, 60 for and 20 against (plus 40)

The above results would be deduced first, and the result is:

Team A, 45 for and 10 against (plus 35)
Team B, 55 for and 17 against (plus 38) therefore Team B would gain the higher position.

For the purpose of keeping records, if a forfeit occurs, the non-offending team will be rewarded with a 5-0 win and three (3) competition points. The offending team will receive no competition points (see Competition Points) and a score of 0-5 against their record.

This section only deals with forfeited affected positions for non-offending teams. The offending team that causes the forfeit will have their calculations treated as normal as they have been penalised by receiving no competition points for the match.

Items 4.11 – Suspensions

4.11.1 Period of Time (POT)
Any player who receives two (2) periods of time throughout the tournament (not in the same game) will receive an automatic one (1) match suspension. Every subsequent period of time (POT) will receive an automatic one (1) match suspension thereafter.

Send Offs

In the event of a player being sent from the field for the remainder of the game, an automatic two (2) match suspension applies.





Note:

- > A suspension is to be served on the following game(s) in which the team actually plays.
- > A bye does not count as a game played.
- > A team that wins by forfeit will count, however a team losing by forfeit will not.

Items 4.12 – Score Cards

4.12.1 It is the responsibility of each team to allocate the appropriate person to sign the scorecard at the end of each game. The appropriate person can be seen as the Coach/Team Manager (not a junior player). In signing the score card, the nominated person on behalf of their team, has acknowledged and accepted the information on the score sheet to be correct. This information includes:

- > Full Time and Half-Time scores
- > Send Offs and/or Periods of Time (POT) sanctions
- > Once both teams have signed the score card, the result is final.

If you do not agree with the information on the score card, do not sign the score card and lodge a protest via the Team Coordinator within 30 minutes of the conclusion of the game. Tournament Management will review protests.

If the score sheet has not been signed and the time has passed for a protest to be lodged, the information on the score card will be recorded.

Score Disputes

If a team does not agree with the score on the score sheet, they are to lodge a protest via the Team Coordinator within 20 minutes of the conclusion of the game.

The following information is to be provided with the protest:

- > The team that tapped off first and direction of play;
- > The order the scoring occurred (including player numbers of both teams);
- > The half time and full-time scores.

Teams are encouraged to complete a Team Score Sheet which lists all Tries and Try Scorer's to support your protest. The QTF Team Score Sheet (Unofficial) can be downloaded from <https://qldtouch.com.au/wp-content/uploads/2019/06/QTF-2019-Score-Sheet-2.pdf>

The opposing team will be called to verify the score. If they do not agree or in the event of inconclusive evidence the score will be recorded as the score that the referees have recorded. Alternatively, video evidence or equivalent can be provided (if available) and the evidence will be used only if conclusive.

Unregistered Players

Score cards will list all registered players for both teams per Match. No additional players can be written onto the Score Card. Players can only be crossed off.

If a team believes that the opposition plays an unregistered player(s), they are able to lodge a protest. Tournament Management will review protests.

It is up to Team Managers to ensure all players are registered before taking the field. If a team is found to have played unregistered players, they will be issued with a forfeit for that game.






	<p>Match Officials (Referees) will be checking the Score Cards to ensure all players are registered. QTF reserves the right to take further appropriate action with the team and/or affiliate for repeated infringements relating to the playing of unregistered players.</p>
Items 4.13 – Officials Communications (Coach – Referee)	
4.13.1	<p>To prevent confrontations with referees occurring at the end of a match, referees may answer general questions from Coaches and/or Team Captains only. If the situation becomes ‘heated’ a 30-minute delay is enforced for both parties. A meeting can be established by the Team/Club Coordinator with the Referee Manager and/or Director to discuss the issue.</p> <p>Those permitted to attend the meeting include; Team Coordinator/Team Manager, Captain, Coach, Tournament Management, Referee Manager/Director.</p> <p>Note: Any Accredited Volunteers and Players who are found to have disregarded the above process and have approached a Match Official (Referee) after the game, may be cited to appear before a Disciplinary Hearing.</p>
Items 4.14– Complaints and Protests	
4.14.1	<p>QTF recognises that all parties wish to have the opportunity, should the situation arise to have their position heard and/or considered. A complaint may be dealt with informally or formally through the lodgement of an Official Protest.</p> <p>Tournament Management aims to provide a simple dispute resolution process for complaints based on procedural fairness. Any person (a complainant) may report about a person/s and/or organisation.</p> <p>Tournament Management will ensure a fair hearing/consideration occurs at various levels in a fair and reasonable manner. However, TFA also requires that as the primary purpose is to seek an outcome/resolve an issue, all in attendance at a tribunal hearing is to work on that basis and the primary purpose of all in attendance is to work within the framework stipulated. The aim to deal with the complaint or incident at the lowest level at which a matter can be dealt with shall always be preferred.</p> <p>QTF reminds all parties that the following issues will not be open to protest and therefore formally advises all teams that they must be aware of, and comply with this requirement prior to the commencement of games:</p> <ul style="list-style-type: none">> Rule 25. – The Referee: The referee is the sole judge on matters of fact and is required to adjudicate on the rules of the game during play. The referee may impose any sanction necessary to control the match and in particular award penalties for infringements against the rules at his/her discretion and interpretation.<ul style="list-style-type: none">– Authority of the Referee: Players and Accredited Volunteers of both teams are under the control of the officiating referee, during the conduct of a game/match. <p>Any protests put to Tournament Management on the above issues will be dismissed without the right of appeal.</p> <p>QTF does request that any matter associated with either Rule may be brought to the attention of Tournament Management so that direct discussions can occur with the QTF Referee Panel or relevant Referee Coach and subsequently the referee as required.</p>





Items 4.15 – Formal Protest Process and Disciplinary Matters	
4.15.1	<p>QTF encourages in the first instance, you (the complainant) should try to resolve the problem with the person or people involved (the respondent) if you feel able to do so.</p> <p>If an informal complaint/ resolution process cannot occur, follow the Formal Protest Process.</p> <p>Step 1 – Making a formal complaint through lodging a Protest</p> <ul style="list-style-type: none">> Team Coordinator must lodge a formal protest within 20 minutes of the conclusion of game or an appropriate Tournament Management determination.> Upon receiving the formal complaint or if a potential breach of the rules or Conditions of Entry of the event has occurred Tournament Management will decide how to best proceed. <p>Step 2 – Investigation of the Protest or Breach/ Score Card dispute</p> <ul style="list-style-type: none">> A person appointed by Tournament Management will conduct an investigation to determine what further action to take;> If the protest is referred to mediation, to resolve;> If the protest or breach is referred to a hearing's tribunal, in accordance with the Disciplinary Regulations; <p>Step 3 – Resolution</p> <ul style="list-style-type: none">> Tournament Management will document the complaint or protest, the process and the outcome. The Team Coordinator or their nominated representative will be notified of the decision. <p>Step 4 – Reconsideration of initial outcome or subsequent appeal</p> <ul style="list-style-type: none">> If, under this process you are not satisfied you may request that Tournament Management reconsider the complaint or protest through the appeal process. <p>Refer to the TFA Disciplinary Regulations for a complete outline of Disciplinary Process.</p>
Items 4.16 – Results	
4.16.1	<p>All Match Results will be updated on the official Bundaberg Cup website at the completion of each round and can be accessed via https://bundabergcup.qldtouch.com.au/.</p>
Items 4.17 – Awards & Presentations	
4.17.1	<p>All trophies and medallions will be presented to the teams and individuals at the conclusion of their respective final matches at the designated Presentation Area (refer to Site Map).</p> <p>Awards</p> <p>The following will be presented at the Bundaberg Cup:</p> <ul style="list-style-type: none">> Division Runners Up Team> Division Champions Team



Items 4.18 – Uniforms	
4.18.1	<p>Team Uniforms</p> <p>Each team entering the event is required to wear a uniform. No person, including opposing team captains, a Referee or Ground Controller may waive the requirement for players to comply with the player uniform Regulations set out within these Regulations.</p> <p>Playing Shirts and Numbers</p> <p>Each player taking the field must wear a uniform representative of his/her team.</p> <p>All players uniforms must include:</p> <ul style="list-style-type: none"> > A numbered shirt, singlet, bodysuit or two-piece suit (no temporary measures such as tape will be permitted to replace numbers) > A 1- or 2-digit number which meets the requirements of the TFA rules of the game; > Shorts or bike pants; <p>Team Officials must also wear Team issued clothing while they are involved in any game and ensure they wear enclosed Footwear.</p> <p>Uniform designs including pink cannot make up more than 10% of the overall design.</p>
4.18.2	<p>Footwear</p> <p>Approved touch football shoes must be worn by Players in accordance with TFA Rules and Regulations available at https://touchfootball.com.au/policies-and-procedures/</p>
4.18.3	<p>Referee Uniforms</p> <p>Referees are to wear the official TFA Pink and black uniform.</p> <div style="text-align: center;">  </div>



Items 4.19 – Work Health & Safety	
4.19.1	Tents If a team wishes to source/setup their own Tent or Shade Area, prior approval from the Event Manager must be sort, as placement of this structure will need to be confirmed before setup. Affiliates/Teams must ensure structures are secured appropriately and as to manufactures guidelines. Any Tent/Shade Area erected in an area deemed unsafe causing obstruction in the way, or not appropriately secured will be asked to be removed.
4.19.2	Gas and Naked Flame (Hot Coals) BBQs or similar heating device for Teams, Affiliates, Regions and Spectators are not allowed at the 2022 Bundaberg Cup.
4.19.3	Many teams arrange lunches or snacks for participants during their touring levies and/or pooling groceries and food. It is important to note that handling food for groups can be a major risk factor with food poisoning or spoiling. Please visit http://www.foodstandards.gov.au for more information. Any teams providing food must also meet Qld Health directives in relation to COVID-19. https://www.covid19.qld.gov.au/government-actions/roadmap-to-easing-queenslands-restrictions

SECTION 5: QTF GENERAL CONDITIONS OF ENTRY

Items 5.1 – TFA & QTF Policies

5.1.1	Information regarding the following aspects of competition can be found in the QTF General Conditions, including: <ul style="list-style-type: none">> Blood bin guidelines 8.2> Concussion policy and guidelines 8.3> Players Insurance 8.4> Forfeits -9.7> Determination for finals positions -9.9> Suspensions and Send Offs – 9.12 & 10.4> Score Sheets – 9.15> Communication with Referees (Coach-Referees) – 9.14> Protests and Complaints – 10.1 Information regarding the following aspects of competition can be found on the TFA website at https://touchfootball.com.au/policies-and-procedures/ , including: <ul style="list-style-type: none">> TFA Member Protection Policy> TFA Disciplinary Regulations> TFA Code of Conduct> TFA Responsibility Code
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Items 5.2 – Extreme Weather	
5.2.1	<p>The climate in Bundaberg is susceptible to fluctuating weather patterns. QTF reserves the right to organise the affected games in whatever format, which will assist the games to occur in as equal conditions as possible.</p> <p>QTF will use the TFA Extreme Weather Guidelines in the case of Extreme Weather.</p> <p>Match Reschedule</p> <p>If, due to any other extraordinary circumstances, a game cannot be completed to full time, the game may be rescheduled as soon as possible at a time and on ground arranged by Tournament Management.</p> <p>If the game has commenced and cannot continue prior to half time, the following will apply:</p> <ul style="list-style-type: none">> The game will start from the beginning and must be completed up to the regulation full time.> The score will commence at 0-0. <p>If half time has occurred, and the game cannot continue, the following will apply:</p> <ul style="list-style-type: none">> The game will start from the beginning of the second half and must be completed up to the regulation full time.> The score will commence at the score that was recorded at half time.> If a team refuses to complete the game when it has been resumed, that team shall forfeit the game. <p>If, due to time constraints or any other reason, a game cannot be rescheduled the following will occur:</p> <ul style="list-style-type: none">> Games that did not continue prior to half time will be abandoned and a 0-0 score will result.> The result of games that did not continue after and including half time will be the score at that point in time. <p>Note:</p> <ul style="list-style-type: none">> QTF reserves the right to judge and adjust to suit the conditions as required.> If a game cannot be rescheduled after half time, the game will be deemed completed and the score recorded as it was.
Items 5.3 – Injury Clearance	
5.3.1	<p>In instances where QTF Medical examines a participant and it is indicated that they should not participate for a certain amount of time, the participant will be deemed to be ineligible to do so. Therefore, if the participant does participate, the team may be disqualified.</p>
Items 5.4 – Child Protection	
5.4.1	<p>Working with Children Check - Blue Card</p> <p>All Affiliates/Clubs/Teams are responsible for ensuring all Staff and Accredited Volunteers involved with U18s players/teams are compliant with the Queensland Working with Children Check legislation, also known as a blue card.</p> <p>It is the responsibility of the Affiliate/Club/Team to collect WWCC blue card information from Staff and Accredited Volunteers, keep on record and ensure the WWCC is valid.</p> <p>Further information on WWCC and exemptions in certain circumstances/professions, visit www.bluecard.qld.gov.au</p>





Items 5.5 – Force Majeure	
5.5.1	<p>If QTF is unable to perform, in whole or part any obligation under these regulations of a Force Majeure event, QTF is relieved of that obligation under these regulations to the extent and the period it is unable to perform.</p> <p>In addition to Policies, QTF has no obligation to refund to any individual or team any fees paid if it is unable to perform by reason of a Force Majeure event.</p> <p>Force Majeure event</p> <p>For the purpose of these regulations a force majeure event includes but is not limited to any or all of the following:</p> <ul style="list-style-type: none">> Acts of God including flood, drought, earthquake, storm, cyclone, fire, explosion, epidemic or;> War;> Terrorism;> Riot or Civil Disturbances;> Permanent injunction of any duly constituted court; <p>Any fact, circumstance, matter or thing beyond the reasonable control of QTF.</p>
Items 5.6 – Images	
5.6.1	<p>All persons accept that, by participating in QTF events, they may be photographed/filmed, and these images may be used by QTF for promotion of the sport. QTF will not pass any image/s onto a third party unless prior approval is sought.</p> <p>If you do not wish QTF to be able to use your image/s or be filmed, you must notify QTF in writing prior to the event.</p>
5.6.2	<p>Due to the ease of access to QTF events, unfortunately QTF cannot police everyone who enters the precinct and who may photograph/film players and games at events.</p> <p>If you notice any suspicious behaviour of an individual/s in relation to photography/filming of individuals, please make Tournament Control aware immediately to enable investigation and or correspondence with appropriate authorities.</p>
5.6.3	<p>Only the approved event Photographer will be allowed to take official Team Photos and Action Shots during the course of the event.</p> <p>If you wish for your child to not be photographed during the event please email the event manager at events@qldtouch.com.au.</p>





SECTION 6: COVID 19 UPDATE

6.1 Queensland Touch Football are dedicated to providing a safe environment for all players and spectators. Queensland Touch Football (QTF) will continue to work closely with the Queensland Government and local Public Health Authorities and abide by relevant restrictions to ensure the event is delivered in accordance with all COVID measures and provides a safe and enjoyable experience for all attendees.

It is not possible for contact sports to observe physical distancing while undertaking activity, however physical distancing should be observed at all other times, where possible

Whilst not mandatory QTF encourage you to continue to promote COVID Safe measures, including:

- **Do not attend training or games if you have flu like symptoms**
- **Promoting physical distancing of 1.5m off the field of play**
- **Promotion of good hand and respiratory hygiene, and**
- **Regular cleaning and disinfection of frequently touched surfaces and equipment.**

COVID 19 restrictions are susceptible to changes and updates will be provided closure to the event date on any additional requirements.

The **Bundaberg Cup Conditions of Entry** are to be read in conjunction with the [QTF General Entry Conditions](#).

